



Minutes of the Meeting of the Board of Directors
Friday, November 18, 2016
Arlington, VA

Board Members Present

Steve Pitman, Chair	Lacey Berumen	Charma Dudley
Janet Edelman	Vickey Gonzalez	Jim Hayes
Adrienne Kennedy	Jackie Martinez	Ron Morton
Barbara Ricci	Marilyn Ricci	Carrie Roach
Bob Spada	Dave Stafford	Gloria Walker

Board Members Absent

Shirley Holloway

Staff Present

Mary Giliberti	Cheri Villa	Susan Gaffney
Bob Scott	David Levy	Sue Medford
Val Hunter	Chuck Harman	

Others Present

Leah Thedford, *Consumer Council Chair*
Kimmie Jordan, *State Presidents Council Chair*
Jack Register, *Executive Directors Council Chair*
John Neibert, *Interim Veterans and Military Council Chair*
Libby Villaciencio, *The Rensselaerville Institute*

Call to Order

The Chair called the regular meeting of the NAMI Board of Directors to order on Friday, November 18, 2016 at 10:00 a.m. in the NAMI Office.

A quorum was declared present. After a brief intro by everyone in attendance, the meeting's agenda was approved as amended with the addition of the Convention Committee meeting for Saturday morning and the Executive Committee to the Committee of the Whole for the Saturday afternoon. Moved by Lacey Berumen, seconded by Bob Spada. Motion passed unanimously.

Consent Agenda

The Chair asked if there were any additions, deletions or questions regarding the proposed Consent Agenda included in the binder. Upon motion by Janet Edelman, seconded by Adrienne Kennedy, the following items were approved unanimously.

1. Minutes, NAMI Board of Directors' meeting, September 16-18, 2016
2. Minutes, NAMI Board of Directors' executive committee meeting, October 12, 2016
3. Minutes, NAMI Board of Directors' executive committee meeting, November 10, 2016 (with correction changing Janet Edelman to Adrienne Kennedy as contact for Restraint & Seclusion Workgroup)
4. Quarterly Reports – contained in Tab 3 (Quarterly Reports) of this binder:

- a. President's Report
 - b. Executive Director's Report
 - c. Council Reports
5. Committee Reports & Committee Reports of Conference Calls – all Committee reports are contained in the relevant Committee's section of this binder:
- a. Development Committee:
 - b. Finance Committee:
 - c. Governance Committee:
 - d. Personnel Committee:
 - e. Planning Committee:
 - f. Policy Committee:

Presidents Report

Board president and Chair Steve Pitman turned the first part of his report over to Jim Hayes. Jim spoke about the importance and value of organ donation, specifically post-mortem brain tissue. He will email language used for their South Carolina state legislature so the Board members have common language when approaching their states – change organ donor option to be for either transplantation or harvesting. Lacey suggested research options be communicated more widely, i.e., through our NAMIWalks.

Steve requested the Board think about the 2-day meeting schedule for March, and asked that members share their thoughts/concerns with the Executive Committee of a 2-day meeting vs a 3-day meeting.

Board Development

Libby Villaciencio from The Rensselaerville Institute gave a presentation on the recommendations from NAMI staff on the prioritization of the measurable outcomes from the drivers of the 2015-2019 NAMI Strategic Plan.

Mary Giliberti and Cheri Villa provided feedback about the staff exercise to reach these priorities. Steve clarified that these outcomes are the ones for NAMI can find measures fairly easily, but the other goals and outcomes of the strategic plan are not being abandoned. After much discussion, outcomes from the Providence grant work will be added to the list for consideration and a recommendation for action from the Planning Committee.

With Libby's guidance, the board and staff present provided thoughts of WHAT an outcome would be for each bullet.

At 1:26 p.m., the Board adjourned for lunch and afternoon committee meetings.



**Minutes of the Meeting of the Board of Directors
Saturday, November 19, 2016
Arlington, VA**

Board Members Present

Steve Pitman, Chair	Lacey Berumen	Charma Dudley
Janet Edelman	Vickey Gonzalez	Jim Hayes
Adrienne Kennedy	Jackie Martinez	Ron Morton
Barbara Ricci	Carrie Roach	Bob Spada
Dave Stafford	Gloria Walker	

Board Members Absent

Shirley Holloway	Marilyn Ricci
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Staff Present

Mary Giliberti	Cheri Villa	Bob Scott
Susan Gaffney	David Levy	Val Hunter
Angela Kimball		

Others present

Leah Thedford, *Consumer Council Chair*
Kimmie Jordan, *State Presidents Council Chair*
Jack Register, *Executive Directors Council Chair*
John Neibert, *Interim Veterans and Military Council Chair*

The Chair called the meeting to order at 11:00 a.m. with a quorum present.

Executive Director's Report

Mary Giliberti, executive director, provided her regular quarterly report. Among the highlights addressed were: NAMI Financials, major Strategic Alliances and Development efforts, ongoing Communications and Public Relations work, Advocacy, the NAMI HelpLine, Education and Support Programs, Field Capacity & Governance and Internal Support & Strategy. Once Mary finished the quarterly highlights, she then talked about the 2017 Provisional Budget.

At 12:35 p.m., the Board broke for lunch for an abbreviated meal so the Committee of the Whole could convene early.

At 1:05, the Chair reconvened the Board for the Committee of the Whole.

Committee of the Whole

Council Reports

Chairs of the advisory councils reported on their activities and areas of interest/concern. Leah Thedford reported for Consumer Council, Kimmie Jordan reported for State Presidents Council, Jack Register reported for Executive Directors Council and John Neibert reported for Military and Veterans Council Chair

Committee Recommendations for Board Action

Executive Committee

Motion 01 – 11/19/2016

APPROVE MERGING THE FINANCE AND AUDIT COMMITTEES INTO ONE COMMITTEE.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED, FOURTEEN MEMBERS PRESENT

Policy Committee

Motion 02 – 11/19/2016

ADOPT THE FINAL READ OF THE INTEGRATED CARE PLATFORM LANGUAGE.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED, FOURTEEN MEMBERS PRESENT

Motion 03 – 11/19/16

ADOPT THE PROPOSED RESOLUTION, AS AMENDED, ON NON-DISCRIMINATION.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED, FOURTEEN MEMBERS PRESENT.

Finance Committee

Motion 04 – 11/19/16

APPROVE THE PROVISIONAL 2017 OPERATING BUDGET AS PRESENTED

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.

Motion 05 – 11/19/16

APPROVE 2017 CAPITAL BUDGET BE APPROVED AS PRESENTED

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.

Governance Committee

Motion 06 – 11/19/16

APPROVE THE STAFF RECOMMENDATION TO TABLE THE DISCUSSION ABOUT AMENDING DEFINITION OF A MEMBER IN THE NAMI BYLAWS UNTIL 2020-2021.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.

Motion 07 – 11/19/16

APPROVE CALL FOR CANDIDATES & BYLAWS AMENDMENTS LETTER AS AMENDED BY
THE GOVERNANCE COMMITTEE

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.

Motion 08 – 11/19/2016

APPROVE FOR RE-AFFILIATION:

- NAMI Howard County (MD)

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; THIRTEEN MEMBERS PRESENT.
JANET EDELMAN RECUSED HERSELF.

Motion 09 – 11/19/2016

APPROVE FOR RE-AFFILIATION:

- NAMI Greater Houston (TX)
- NAMI Temple Area (TX)

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; THIRTEEN MEMBERS PRESENT.
ADRIENNE KENNEDY RECUSED HERSELF.

Motion 10 – 11/19/2016

APPROVE FOR RE-AFFILIATION:

- NAMI Delaware and Morrow Counties (OH)
- NAMI Stark County (OH)
- NAMI Geauga County (OH)
- NAMI Wayne & Holmes Counties (OH)
- NAMI Clark Green Madison Counties (OH)
- NAMI Portage Co. (OH)

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; TWELVE MEMBERS PRESENT.
BOB SPADA AND GLORIA WALKER RECUSED THEMSELVES.

Motion 11 – 11/19/2016

APPROVE FOR RE-AFFILIATION:

- NAMI Dodge County (WI)
- NAMI Oshkosh (WI)
- NAMI Northeast Kansas/Leavenworth (KS)
- NAMI Southern Arizona
- NAMI Lexington (KY)
- NAMI Louisville (KY)
- NAMI Douglas County (WI)
- NAMI Trempealeau County (WI)
- NAMI Waukesha (WI)

COMMITTEE MOTION, NO SECOND REQUIRED

MOTION APPROVED; FOURTEEN MEMBERS PRESENT.

Development Committee

Motion 12 – 09/18/16

WHOLE NAMI BOARD SHOULD WORK TO DEVELOP A LIST OF 5 OR MORE STRONG AND MEANINGFUL CONTACTS THAT MIGHT BE GOOD TO BUILD RELATIONSHIPS.

COMMITTEE MOTION, NO SECOND REQUIRED.

MOTION APPROVED. FOURTEEN MEMBERS PRESENT.

Planning Committee

Motion XX – 11/19/16

THE BOARD DESIGNATE THE FOLLOWING SIX AREAS OF ACTIVITY FOR THE STAFF TO DEVELOP METRICS AND REPORT ACCOUNTABILITY ON THROUGHOUT 2017. THEY ARE:

1) GROW FINANCIAL RESOURCES

(NAMI WILL HAVE INCREASED OVERALL REVENUE FROM FY 2015 BASELINE: YEAR ONE (2015) IS BASELINE; YEAR TWO (2016) 5% ABOVE BASELINE; YEAR THREE (2017) 10% ABOVE BASELINE

2) SUPPORT AND STRENGTHEN STATE ORGANIZATIONS AND AFFILIATES THROUGH RE-CHARTERING AND RE-AFFILIATION AND BUILDING TOWARD CONSISTENT STANDARDS OF EXCELLENCE (SOE)

3) PROMOTE EARLY IDENTIFICATION AND INTERVENTION

THE OUTCOMES ASSOCIATED WITH THESE THREE DISTINCT AREAS OF ACTIVITY AS DESCRIBED BY THE BOARD SHALL BE:

1) WE WANT TO GROW FINANCIAL RESOURCES IN ORDER TO HAVE THE STABILITY AND FLEXIBILITY TO ACHIEVE OUR MISSION TO THE GREATEST EXTENT POSSIBLE.

2) WE WANT TO RE-CHARTER AND RE-AFFILIATE STATE AND LOCAL ORGANIZATIONS IN ORDER TO HELP THEM BUILD THE CAPACITY THEY NEED TO BE ORGANIZATIONALLY ALIGNED, STABLE, VIABLE (GROWING) AND FINANCIALLY STRONG

3) WE WANT TO PROMOTE EARLY IDENTIFICATION AND INTERVENTION IN ORDER TO AFFORD ALL INDIVIDUALS THE ABILITY TO HAVE ACCESS TO SERVICES AT THE EARLIEST TIME POSSIBLE IN ORDER TO REDUCE UNNECESSARY SUFFERING AND SIGNIFICANTLY IMPROVE THEIR QUALITY OF LIFE AND LONG TERM OUTCOMES.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.

Following committee reports, there being no further business, the meeting was adjourned at 2:24 p.m.

Respectfully submitted,

Victoria Gonzalez, Secretary
NAMI Board of Directors 2016 - 2017

Steve Pitman, President
NAMI Board of Directors 2016 - 2017

Approved by the Board of Directors on _____