



**Minutes of the Meeting of the Board of Directors**  
**Friday, March 3, 2017**  
**Arlington, VA**

**Board Members Present**

Steve Pitman, Chair	Lacey Berumen	Charma Dudley
Janet Edelman	Vickey Gonzalez	Jim Hayes
Shirley Holloway	Adrienne Kennedy	Jackie Martinez
Ron Morton	Marilyn Ricci	Carrie Roach
Bob Spada	David Stafford	Gloria Walker

**Board Members Absent**

Barbara Ricci

**Staff Present**

Mary Giliberti	Cheri Villa	Susan Gaffney
Bob Scott	David Levy	Chuck Harman
Darcy Gruttadaro		

**Others Present**

Leah Thedford, *Consumer Council Chair*  
Kimmie Jordan, *State Presidents Council Chair*  
Jack Register, *Executive Directors Council Chair*  
John Neibert, *Veterans and Military Council Chair*

**Call to Order**

The Chair called the regular meeting of the NAMI Board of Directors to order on Friday, March 3, 2017 at 8:30 a.m. in the NAMI Office.

A quorum was declared present.

**Consent Agenda**

The Chair announced there were an addition and edits to the Consent agenda. A mistake was noted in the March 4-6, 2016 minutes Planning Committee Motion 02 reflecting incorrect splits for Individual Membership as \$20 State Organization, \$20 Affiliates. Steve requested they be amended to reflect the correct splits for Individual Membership as \$15 State Organization, \$15 Affiliate. President's Report was updated to add "...funds are readily available" in the first paragraph after the bullets. CEO Report had a typo in Fund Development Section corrected from 2016 to 2017. Executive Committee minutes of January 27, 2017 had an incorrect end time – corrected to 2:58 p.m. He asked if there were any other additions, deletions or questions regarding the proposed Consent Agenda included in the binder. Upon motion by Bob Spada, seconded by Jim Hayes, the following items as amended were approved unanimously.

1. Amended Minutes, NAMI Board of Directors' meeting, March 4-6, 2016
2. Minutes, NAMI Board of Directors' meeting, November 18-19, 2006
3. Minutes, NAMI Board of Directors' executive committee meeting, December 8, 2016

4. Minutes, NAMI Board of Directors' executive committee meeting, January 27, 2017
5. Minutes, NAMI Board of Directors' executive committee meeting, February 9, 2017\*
6. Quarterly Reports – contained in Tab 3 (Quarterly Reports) of this binder:
  - a. President's Report
  - b. Executive Director's Report
  - c. Council Reports\*\*
5. Committee Reports & Committee Reports of Conference Calls – all Committee reports are contained in the relevant Committee's section of this binder:
  - a. Development Committee:
  - b. Education & Support Programs Committee
  - c. Finance & Audit Committee:
  - d. Governance Committee:
  - e. Personnel Committee:
  - f. Planning Committee:
  - g. Policy Committee:

Conflict of Interest forms were signed.

### **President's Report**

Board president and Chair Steve Pitman opened the meeting with his report. Highlights from his report included: the Lokai initiative and the NAMI Awareness bracelet; Providence Grant and local hospital Charitable Organizations; the work of Advisory Groups and how they should be connected to a Committee or an existing Council; inactive Affiliates and their impact on NAMI.

### **Board Development**

Lacey Berumen and David Stafford spoke to the Board about aligning board committee work with strategic priorities, especially as they relate to 3 specific strategic drivers selected by the Board as the outcomes focus of 2017. In breakout groups, the goal of this presentation was to determine:

1. How do committee leads see their role in the strategic plan?
2. What do committee members need to make strong links to the strategic plan?

At 11:45 a.m., the Board adjourned for lunch.

### **First Episode Psychosis Briefing**

Darcy Gruttadaro presented the new State Advocacy Guide on First Episode Psychosis. She and Angela Kimball fielded questions and additional discussion with the Board and Council Chairs.

After Darcy's presentation, the Board went into afternoon Committee meeting.



**Minutes of the Meeting of the Board of Directors**  
**Saturday, March 4, 2017**  
**Arlington, VA**

**Board Members Present**

Steve Pitman, Chair	Lacey Berumen	Charma Dudley
Janet Edelman	Vickey Gonzalez	Jim Hayes
Shirley Holloway	Adrienne Kennedy	Jackie Martinez
Ron Morton	Marilyn Ricci	Carrie Roach
Bob Spada	Dave Stafford	Gloria Walker

**Board Members Absent**

Barbara Ricci

**Staff Present**

Mary Giliberti	Cheri Villa	Bob Scott
David Levy		

**Others Present**

Leah Thedford, *Consumer Council Chair*  
Kimmie Jordan, *State Presidents Council Chair*  
Jack Register, *Executive Directors Council Chair*  
John Neibert, *Veterans and Military Council Chair*

The Chair called the meeting to order at 11:00 a.m. with a quorum present.

**Chief Executive Officer's Report**

Mary Giliberti, Chief Executive Officer, provided her regular quarterly report. Among the highlights addressed were: NAMI Financials, major Strategic Alliances and Development efforts, new developments with online NAMI Education programs, ongoing Communications and Public Relations work, Advocacy, Education and Support Programs, Field Capacity & Governance, Internal Support & Strategy and NAMI HelpLine.

At 12:32 p.m., the Board broke for lunch.

At 12:47 p.m., the Chair reconvened the Board for the Committee of the Whole.

## **Committee of the Whole**

### **Council Reports**

Chairs of the advisory councils reported on their activities and areas of interest/concern. Leah Thedford reported for Consumer Council, Kimmie Jordan reported for State Presidents Council, Jack Register reported for Executive Directors Council and John Neibert reported for Military and Veterans Council Chair.

## **Committee Recommendations for Board Action**

### *Personnel Committee*

Approve a 2% COLA and a 2% bonus for the CEO.

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FIFTEEN MEMBERS PRESENT.

### *Policy Committee*

The Board of Directors is requested to adopt the Board resolution on non-discrimination, as amended.

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FIFTEEN MEMBERS PRESENT.

### *Governance Committee*

Approve for re-affiliation:

- NAMI Kent County (RI) – Model B
- NAMI Providence (RI) – Model B
- NAMI Washington County (RI) – Model B
- NAMI Rome (GA) – Model A
- NAMI Sussex, Inc. (NJ) – Model A
- NAMI Pierce County (WA) – Model A
- NAMI East Bay, RI – Model B
- NAMI Newport (RI) – Model B
- NAMI Greater Mississippi Valley (IA) – Model A
- NAMI Northeast Essex (MA) – Model A
- NAMI Orange County, NY – Model A
- NAMI Queens/Nassau (NYS) – Model A
- NAMI South Shore (MA) – Model A

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FIFTEEN MEMBERS PRESENT.

Approve for re-affiliation:

- NAMI Greater Corpus Christi (TX) – Model B

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FOURTEEN MEMBERS PRESENT.,  
ADDRIENNE KENNEDY RECUSED

Approve for re-affiliation:

- NAMI Lowcountry, SC – Model A

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; THIRTEEN MEMBERS PRESENT,  
JIM HAYES, DAVE STAFFORD RECUSED

Approve for re-affiliation:

- NAMI Four County (OH) – Model A

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; THIRTEEN MEMBERS PRESENT,  
BOB SPADA, GLORIA WALKER RECUSED

Approve the amendment to Board Operating Policy and Procedure 6.1.12  
Committee Reports to clarify Committee Reporting process.

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FIFTEEN MEMBERS PRESENT.

Approve the amendments regarding changing the name of the Finance Committee  
to Finance & Audit Committee to Board Operating Policy and Procedures 4.1.2.4,  
5.2.3.3, 5.2.4.1, 5.2.4.2, 5.2.4.3, 6.1.13.1, 8.2.1.4, 8.3.2, 8.3.3, and 8.3.4.

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FIFTEEN MEMBERS PRESENT

Approve the amendments regarding changing Executive Director as it relates to  
NAMI Staff to Chief Executive Officer Board Operating Policy and Procedures Table of  
Contents, 1.2, 2.8.4, 2.11.1, 2.11.1.1, 2.11.1.2, 2.11.1.3, 2.11.1.4, 3.6.2, 3.6.4, 3.6.62,  
3.6.7, 3.7.2, 3.7.3, 3.7.4, 3.7.5, 3.7.6, 4.2.2, 5.2.1, 5.2.3.5, 5.2.4.2, 5.2.4.3, 5.3, 5.3.5,  
6.1.8, 6.1.13.1, 6.1.13.2, 6.6.1, 6.6.2, 6.7.1, 6.7.5.7, 7.1, 10.1.2.2, 10.2, 10.3.1, 10.3.2

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FIFTEEN MEMBERS PRESENT

Approve amendments to NAMI Bylaws Article IV, Sections 1, 3, 5, 6 replacing  
Consumer Council with Peer Leadership Council.

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FIFTEEN MEMBERS PRESENT

Approve the 2017 Re-Affiliation Targets and the 2018 Deadline recommendation to the full board.

- Target 2: NAMI State Organizations will have 50% of the affiliates on the clean list in their state on the path of re-affiliation, active in the Profile Center, endorsed by the state organization and are endorsed or ready to be endorsed by NAMI by December 31, 2017.
- Stretch Target: NAMI State Organization who have 80% of affiliates in their state on the path of re-affiliation endorsed or ready to be endorsed by NAMI by December 31, 2017 will receive a \$1,000 award to further their Standards of Excellence capacity building on the state and local levels.
- Target 3: NAMI Board has set December 31, 2018 as the completion date for re-affiliation of all affiliates on the path of re-affiliation based on the clean list with NAMI. There will be considerations and consequences for states not completed by June 30, 2019.

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; FIFTEEN MEMBERS PRESENT

Approve the amendments as edited to Board Operating Policy and Procedure 4.4 Election of Officers.

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; TWELVE MEMBERS PRESENT

Approve adding section Board Operating Policy and Procedure 2.12 Board Conduct and Welcoming concerning Election of Board Members to the NAMI Board OPPS manual.

COMMITTEE MOTION, NO SECOND REQUIRED  
MOTION APPROVED; TWELVE MEMBERS PRESENT

Following committee reports, there being no further business, the meeting was adjourned at 2:15 p.m.

Respectfully submitted,

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Victoria Gonzalez, Secretary  
NAMI Board of Directors 2016 - 2017

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Steve Pitman, President  
NAMI Board of Directors 2016 - 2017

Approved by the Board of Directors on \_\_\_\_\_